

ADDENDUM NO. 3

AUG 20 2018

TO: ALL PROSPECTIVE BIDDERS
REFERENCE: RFP2000002610
FOR: Integratable Learning Management System
CLOSING DATE/TIME: September 18, 2018 @ 2:00 p.m.

RFP MODIFICATIONS:

The referenced Request for Proposal is amended as follows:

1. Extend close date to September 18, 2018.
2. Replace Technical Requirement, T49 in Appendix F with: The Offeror must guarantee a minimum of **99.9%** availability, computed based on 24 hours/day over a 30-day period.
3. Replace RFP, Special Provisions 8.6 with:
Data Conversion: The Contractor shall develop and apply the data conversion plan to migrate current data to the contracted solution. The Contractor's plan shall include but not be limited to identifying data sources and targets, developing mappings and transformations, develop and test scripts to convert and load the data, and execute the data conversions according to the agreed upon plans.

RFP CLARIFICATIONS:

The following are responses to questions received via e-mail.

- Q1. For section 9 - Demonstration Requirements, can the items delineated in 9.1.1 be addressed during the teacher and student demos, or is each a required 'separate' segment?
A1. Each is a separate requirement.
- Q2. How does LMS refer to SOL or POS standards? Does currently import/use Machine readable standards in our LMS (as opposed to in Assessment and LOR)?
A2. While FCPS makes extensive use of machine readable standards in our assessment and LOR platforms we do not currently implement any machine readable standards in our current LMS. Note that this question is a statement about the current state and does not alter any functional requirements.
- Q3. Section 8.6 of the RFP references "Exhibit C". We don't see this exhibit in the RFP. Could you provide or clarify?
A3. Reference to Exhibit C has been removed from paragraph 8.6.

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8-20-18

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We have reviewed instructions for Tab 5 and Tab 6 in detail. To ensure we provide the necessary information for your evaluation, we are looking to further clarify your expectations for Tabs 5 and 6:

- Q4. For Tab 5, do you want summary responses to the 7 requirements listed in paragraph 6 (i.e., 6.1.1, 6.1.2...6.1.7) AND a completed Appendix E?
- A4. Offeror responses should include narrative responses as well as response in Appendix table.
- Q5. Similarly, for Tab 6, do you want summary responses to 7.1.1 through 7.1.13 in addition to a completed Appendix F?
- A5. Offeror responses should include narrative responses as well as response in Appendix table.
- Q6. For Appendix E, where a short or detailed description is required, where and how should we provide our narrative responses? Are you looking for vendors to provide narrative response with the table? Or, should vendors repeat narrative requirements following the table and provide responses there? We want to ensure we accommodate easy review, provide the level of detail you need, and provide responses in a way that is easy for you to compare across proposal submissions.
- A6. Offeror responses should include narrative responses as well as response in Appendix table.
- Q7. Appendices E (Functional) and F (Technical) state that "Cells Denoted by X are mandatory requirements." We did not see any requirements noted with an X. Can you confirm there are no mandatory requirements in these tables?
- A7. Confirmed.
- Q8. To help us understand migration efforts, could you please provide the industry standard or export formats of Horizons and eCart?
- A8. Please reference Addendum 2, response to question 21.
- Q9. Requirement F127 states "Show Me" in the Narrative Required column. Could you clarify?
- A9. The narrative required should read D for detailed.
- Q10. Requirement T45 asks for 99.9% uptime. Meanwhile your SLA requirement (T49) asks for a guarantee of 99.99%. While we strive to maximize uptime 99.9% is the common industry standard, and we ask that T49 be adjusted to align with T45. Is this acceptable?
- A10. Yes, reference RFP modification 3 stated above.
- Q11. Can FCPS clarify the timetables for the award of the services listed in this RFP? What is the intended pilot year for FCPS for the ILMS? Is the district intending to roll out all three systems simultaneously or are there individual timelines for each aspect of the solution? Has the district evaluated or piloted any systems?
- A11. Reference responses to questions 4 and 5 of Addendum 2. Per RFP Appendix C, Pricing Summary, Year 1 pilot will approximate 10% of the population. FCPS will provide up-to-date projections prior to contract award. Currently we expect a pilot to begin in the 2019-2020 school year. Number of schools and levels are to be determined. The District has not piloted any systems.

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Laila Sultan
Coordinator

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT
INVITATION FOR BIDS.

Name of Bidder

Signature

Date

RETURN A SIGNED ORIGINAL AND COPIES AS REQUESTED IN THE SOLICITATION.

Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE
ORIGINAL BID DOCUMENT. THE ORIGINAL BID DOCUMENT MUST BE SIGNED.